

**CITY OF SCOTTSDALE**  
**PLANNING AND DEVELOPMENT SERVICES**  
**INTERPRETATIONS & APPLICATIONS**  
**OF BUILDING CODES & REGULATIONS #01-1**



**CODE SECTION : NEC ART 90-1(a)(b)(c), 90-4, & ART 305-2(b)**

**01/31/01 rev 03/08/02**

**SUBJECT : LOCK OUT/TAG OUT SAFETY MEASURES FOR TEMPORARY POWER**

In all construction applications where Temporary Electric in the permanent position is proposed to be employed, a letter containing the following information shall be on site at the time of the Temporary Electric inspection.

The letter shall be from the contractor or home owner and shall include:

- 1.address and permit number
- 2.description of equipment being energized
- 3.the name and phone number of a responsible party or parties.
- 4.what method of safety is to be implemented on the project to ensure the safety of personnel on the site.
- 5.acknowledgment that the safety plan implemented will be maintained and monitored by the responsible parties.

The letter shall be distributed to all trade personnel and posted on site. The letter shall notify all trade personnel working on site of the electrical system becoming energized, and what method of safety is being employed. Trade personnel shall acknowledge the receipt of the letter by signing a copy of the letter which will be kept in the construction office, or other convenient place on site.

An original signed and dated letter shall be retained by the City of Scottsdale until the project is accepted and under a Certificate of Occupancy.